



NAGPUR SHIKSHAN MANDAL'S

SHRI BINZANI CITY COLLEGE

(S. B. CITY COLLEGE)

RE-ACCREDITED BY NAAC 'B++' (CGPA 2.87)

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- Secretary
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- Principal
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Date: 02/08/2021

NOTICE

As suggested by the Hon'ble President Sir, the pointers for deciding the yearly appraisal of Adhoc and Contributory teachers are as follows:

1. Satisfactory **Submission of Mid-Term & End Term Review** booklets i.e. Course Booklets. The booklets should be collected from IQAC after submission and approval of your personal Time Table.
2. Updated LMS Contents as per ICT & E-learning Policy. This is related to creation of self sufficient and updated google classroom.
3. **Proper evaluation** of answer sheets, assignments and other submissions with **proper feedback** to students after every evaluation
4. Planning execution and documentation including press coverage of **one program of academic nature**
5. Planning, execution and documentation including press coverage of **one program of cultural nature**
6. Publication of **2 research papers in UGC CARE listed Journal** jointly with any permanent teacher including Principal.
7. **Active Participation in Committees and Cells** of college.
8. Conducting **one expert/invited lecture** outside college.
9. Actively discharging the **duty as Mentor**.
10. Attended minimum **ONE Faculty Development Program/Quality Improvement Program or RM workshop** of minimum 1-week duration.

[The evidence-based appraisal shall be done by IQAC at the end of every year]

Please take a proper note of this and comply. Please discuss the issues and difficulties you might face during compliance with the undersigned. Please note that your whole-hearted support can create a more robust and outcome-based Teaching – Learning Process at College.



Dr. Sujit G. Metre

Principal